

City of Mora, Minnesota  
Airport Board Meeting Minutes  
**October 11, 2022**

Pursuant to due call and notice thereof Board Chair Nick Stafford called to order the regular meeting of the Airport Board at 5:00 p.m., on Tuesday, October 11, 2022, in the Mora City Hall council chambers.

**2. Roll Call:** Present: Chair Nick Stafford, Karla Kastenbauer, Stefan Salmonson

Absent: Jody Anderson, Dave Gunderson

Staff Present: City Administrator Glenn Anderson, Airport Manager Joe Kohlgraf, and Community Development Director Kirsten Faurie

**3. Adopt Agenda:**

MOTION made by Kastenbauer, seconded by Salmonson, and unanimously carried to amend the agenda adding the proposed Mora Airport Board 2023 Meeting Schedule under New Business.

MOTION made by Kastenbauer, seconded by Salmonson, and unanimously carried to adopt the agenda as amended.

**4. Minutes:**

- a. Approve minutes from Sept. 13, 2022: MOTION made by Kastenbauer, seconded by Salmonson and unanimously carried to approve Sept. 13 minutes as presented.

**5. Old Business:**

- a. Update on Airport Hangar Land Lease Agreement: Faurie updated the board on the city council's decision to adopt the Airport Hangar Land Lease agreement without making a change to **18. Right of Entry** as was suggested by the Airport Board.

The Airport Board requested to be put on the agenda of the Oct. 18 City Council meeting so that members of the board or other pilots may address the city council directly regarding the airport hangar land lease agreement.

The board requested staff get clarification from the city attorney regarding the rights or authority of the city to enter a privately-owned hangar located on city property, and with what kind of notice.

MOTION by Salmonson, seconded by Kastenbauer, and unanimously carried to table further discussion on the Airport Hangar Land Lease Agreement.

**6. New Business:**

- a. 2023 Mora Airport Board Meeting Schedule: MOTION by Salmonson, seconded by Kastenbauer, and unanimously carried to approve the 2023 Meeting Schedule.

## 7. Reports

- a. Staff: Kohlgraf reported supply chain difficulties getting a card reader for the fuel system; a controlled leak had been repaired. Kohlgraf requested pilots file reports of issues with birds like seagulls and geese, meaning hits or near-misses. If more complaints are filed he can take further nuisance mitigation measures. Kohlgraf also reported looking into adding some more lighting at some hangars. Lawn mowing is finished for the year and the crosswind runway will be open for the moment but will be closed once it snows. The city engineer (SEH) will be present at the next meeting to review the airport's Capital Improvement Plan.
- b. Board members: Salmonson reported he was pleased by and appreciated the support of people who came to the fly-in despite the rain.

**8. Adjournment:** MOTION made by Kastenbauer, seconded by Salmonson and unanimously carried to adjourn the Airport Board meeting at 5:39 p.m.

The next regular meeting of the Airport Board is scheduled for 5 p.m. Tuesday, Nov. 1, 2022.

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Board Chair

Attest: \_\_\_\_\_  
Kirsten Faurie, Community  
Development Director