

City of Mora, Minnesota
Airport Board SPECIAL MEETING Minutes
August 16, 2022

Pursuant to due call and notice thereof Board Chair Nick Stafford called to order a special meeting of the Airport Board at 5:00 p.m., on Tuesday, August 16, 2022, in the Mora City Hall council chambers.

2. Roll Call: Present: Chair Nick Stafford, Jody Anderson, Karla Kastenbauer, Stefan Salmonson, Dave Gunderson

Absent: None

Staff Present: City Administrator Glenn Anderson, Airport Manager Joe Kohlgraf, and Community Development Director Kirsten Faurie

3. Adopt Agenda: MOTION made by Salmonson, seconded by Kastenbauer, and unanimously carried to adopt the agenda as presented.

4. Continue Review of Airport Hangar Lease Agreement:

The Board resumed review of the lease that was tabled during the August 2, 2022 meeting, starting at Page 9, *Section 18*.

The board discussed right of entry and compliance inspection of hangars; consensus among board members could not be reached regarding the amount of notice tenants would be given prior to inspection.

MOTION made by Salmonson to change *“provide the tenant with notice (up to three months)”* to *“provide the tenant with notice (up to 90 days)”*. Seconded by Dave Gunderson. Motion passed in a 4-1 vote.

In Favor: Kastenbauer, Salmonson, Gunderson, Stafford

Opposed: J. Anderson

The board continued their review of the agreement with no other changes.

MOTION by Salmonson to send a red-lined draft of the revisions to the city attorney for review; and recommend approval by the city council with the condition that should there be any significant changes suggested by either the attorney or council, that those changes be presented to airport board for review.

Seconded by Kastenbauer and motion passed unanimously.

5. Adjournment: MOTION made by Gunderson, seconded by Kastenbauer, and unanimously carried to adjourn the Airport Board special meeting at 5:38 p.m.

Commission Chair

Attest: _____
Kirsten Faurie,
Community Development Director